

Position Description



Position Title Scholar Coach
Program Reading Corps
Reports to Program Manager and Internal Coach

Position Summary

The Scholar Coach position is embedded in a K-3 classroom and provides Reading Corps supplemental literacy strategies and implements evidence-based core instruction support activities to achieve early literacy outcomes for students who attend high-poverty schools. This position is embedded in a “home” classroom and collaborates directly with the assigned classroom teacher to integrate Reading Corps literacy strategies throughout the school day and after school. Additionally, Scholar Coaches support core instruction with evidence-based strategies designed to enhance student academic engagement. Occasionally, Scholar Coaches support classrooms other than their “home” classroom to maximize the number of students served. The Scholar Coach plays a critical role at the school and community level in closing the achievement gap that disproportionately affects students of color. This is an AmeriCorps service member position with the AmeriCorps program, Reading Corps.

Essential Functions

Evidence-based Instruction and Assessment

- Conduct one-on-one or paired tutoring sessions with students using scripted, evidence-based literacy strategies provided by Reading Corps; achieve a high degree of fidelity to the scripted strategies.
- Identify students who qualify for Reading Corps tutoring services based on a Reading Corps designed assessment with direction from coaches.
- Assess, with a high level of accuracy, students' continual progress using tri-annual benchmark assessments and ongoing progress monitoring assessments.
- Provide complete, accurate, and timely documentation of students' weekly progress scores and strategies using an online database; maintain confidentiality of all student data.
- Regularly review student data with coaches, and classroom teacher to gauge the effectiveness of the literacy strategies being used and determine if a change is necessary.
- Work with classroom teacher to implement family literacy involvement activities with students in the classroom.
- Collaborate with classroom teacher to ensure students are benefiting from core classroom instruction (e.g., reading and math) when targeted literacy strategies are not possible.
- When feasible and based on student need, support the implementation of class-wide strategies designed to facilitate literacy skills practice for the whole class.
- Set and monitor goals with students to build positive student relationships and improve academic achievement.

- Participate in regular coaching sessions (includes observation of tutor) to review student progress, plan, problem-solve, and set goals; act on constructive feedback from coaching sessions.

Communication

- Develop a relationship of respect and trust with the classroom teacher, particularly through understanding the unique role of and challenges faced by a licensed classroom teacher.
- Communicate and interact with students in an age and developmentally appropriate way.
- Build professional relationships and communicate regularly with school administration, classroom teacher, Internal Coach, Systems Coach, and other school community partners regarding schedules, literacy strategies, student progress, etc.
- Communicate effectively and consistently with Ampact program staff.
- Fulfill program requirements and read and respond daily to email communications from program staff, coaches and school or community partner personnel.

Attendance

- Regular, timely attendance during scheduled school hours, Monday-Friday, mirroring the classroom teacher schedule, plus after school programming when applicable.
- Commit to service for a full academic year and serve the total amount of hours for AmeriCorps term of service.
- Attend all required training sessions, member meet-ups, meetings and coaching sessions; travel as necessary.

Minimum Qualifications

- Must be 18 years of age or older by your start date.
- Must have at least a high school diploma or its recognized equivalent by your start date.
- Must be either a citizen, national, or lawful permanent resident of the United States.
- Must pass mandatory National Service History background checks.
- Must not have served four or more prior terms of service with AmeriCorps State or National.
- Must speak, read, and write English fluently.
- Must have basic computer skills, including the ability to navigate online systems and email.

Ampact will not discriminate for or against any AmeriCorps service member or applicant on the basis of race, color, creed, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, familial status, military service, or any other category protected by law.

Reasonable accommodations provided upon request. This document is available in alternative formats.